



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JANUARY 8, 2018.

PRESENT:

Dr. L. Ross, Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

Ms. S. Bambridge, Vice-Chairperson.

The Chairperson called the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Trustee Ross added one (1) item for In-Camera.

Trustee Murray added two (2) items for In-Camera.

Mr. Sefton – Mr. Kruck

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held December 11, 2017 were circulated.

Mr. Bartlette – Mr. Buri

That the Minutes be approved.

Carried.

- b) The Minutes of the Board Meeting held December 11, 2017 were circulated.

Mr. Kruck – Mrs. Bowslaugh
That the Minutes be approved.
Carried.

Mr. Bartlette – Mr. Buri
That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.
- b) Mr. Denis Labossiere, Secretary-Treasurer, spoke on a Student Matter and received direction from the Board.
- c) Mr. Labossiere provided information to the Board regarding a Student Matter. The Secretary-Treasurer, the Superintendent/CEO and Mr. Greg Malazdrewicz, Assistant Superintendent, answered Trustee questions.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Trustee Murray requested information on a Personnel Matter.
- c) The Secretary-Treasurer provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Trustee Murray requested information on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- Trustee Inquiries

Mr. Sefton – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:35 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:03 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the January 8, 2018 Report of Senior Administration:

- Administrative Information
 - Celebrations
 - 14th Annual Youth Wellness Day 2017 – December 8, 2017
 - Christmas Cheer – Linden Lanes, Kirkcaldy Heights, George Fitton, Betty Gibson, Waverly Park and Valleyview Centennial Schools
 - Vincent Massey High School – 3rd Annual Stuff the Bus
 - Presentations
 - Indigenous Education Learning Specialist – Ms. Amie Martin
 - Continuous Improvement Plan Data – Ms. Marnie Wilson, Research, Assessment, and Evaluation Specialist
 - Continuous Improvement at Riverheights School – Mr. John Minshull, Principal, Ms. Nicole Warwaruk, Vice-Principal, Ms. Sharon Bartley, Continuous Improvement Coach, and Grade 6 Teachers Ms. Pamela Gerry and Ms. Andrea Lenton

Trustees asked Ms. Martin questions for clarification regarding keeping students engaged, how many schools are taking part in the pilot program, the potential for interaction with Neelin High School Off-Campus Program, and indigenous library book availability. Trustee Ross thanked Ms. Martin for her presentation and for the work she is doing to help Brandon School Division address the recommendations of the Truth and Reconciliation Commission. This is very important work and the Division appreciates what Ms. Martin is doing.

Trustees asked questions for clarification regarding the Continuous Improvement Plan data provided by Ms. Wilson. Trustee Sumner asked if an online version of the Data Wall can be provided for the public. Dr. Casavant responded that Ms. Wilson will look into this, and added that another valuable resource is the Continuous Improvement Report. Dr. Casavant indicated that the Division will continue to look for ways to continue to engage the public in a manner that would be consistent with what is being done at the Board table.

Dr. Casavant recognized Mr. John Minshull, Principal, Riverheights School, for his 15.5 years with the Division, noting that it has been an honour to have Mr. Minshull work in the Brandon School Division. Mr. Minshull is a professional who has provided leadership in the buildings he has been in and it has been a real honour to have him as an employee and a principal in the Division. Dr. Casavant congratulated Mr. Minshull on his new endeavours and looks forward to maintaining a relationship with him as he moves on to work at Brandon University.

Trustee Kruck noted he was very impressed with the work being done at Riverheights School. Trustee Sumner asked questions for clarification regarding the process of working with coaches and grade years. Trustees asked questions for clarification regarding manipulatives being used, and asked for examples of extensions.

Trustee Sefton applauded the group for giving the direction of 'using the method of your choice' to problem solve. He believes it is critically important to stress that whatever way the student completes the work is fine, as long as they can demonstrate how they did it.

Trustee Ross thanked the group for their presentation and thanked Mr. Minshull for his many years of service and all his work in the Division.

Mr. Minshull thanked the Board and Senior Administration and the Brandon School Division as a whole. He added he has learned much personally and professionally during his time with the Division.

Mr. Sefton – Mr. Bartlette

That the January 8, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting

The Written report of the Finance and Facilities Committee meeting held on December 19, 2017 was circulated.

Trustees asked questions for clarification regarding the school bus tendering process, school of choice, school capacities and enrolment forecasts.

Mr. Sefton – Mr. Buri

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) Ebulletin – December 13, 2017

b) Memo – New Process for 2018 Bearpit Session

Trustees discussed the request from MSBA for each division to provide a question to pose to the Minister of Education during the Bearpit Session at the MSBA Convention in March. Trustees agreed to forward potential questions to Trustee Ross with follow-up taking place at the February 26, 2018 Board meeting.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

01/2018 Mr. Sefton – Mr. Bartlette

That Senior Administration be directed to decline school of choice requests for schools at or about 90% of either capacity or classroom utilization.

Trustees spoke in support of this motion.

Carried.

02/2018 Mr. Bartlette – Mr. Sefton

That the Proposal from PowerSchool in the amount of \$422,727.67 (plus applicable taxes) for a Student Information System be accepted.

Trustees asked questions for clarification regarding the budget implications of this motion and requested an expanded view of what this system is and why it is needed.

Carried.

03/2018 Mr. Buri – Mr. Murray

That the request from École secondaire Neelin High School involving eight (8) male and twenty-five (25) female History students in grades 10 to 12 to make a trip to Italy, March 23, 2018 to April 2, 2018 be approved and carried out in accordance with Board Policy #9 – Board and Superintendent/CEO Relationship, as per the Board Governance Decision-Making Matrix.

Carried.

5.06 Bylaws

Mrs. Bowslaugh

By-Law 13/2017

3rd Reading

That By-Law 13/2017 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 3/2014 passed on September 22, 2014 (as amended by By-law 6/2014 on January 12, 2015, By-law 10/2015 on January 11, 2016, By-law 3/2017 on April 24, 2017 and By-law 9/2017 on October 10, 2017) be now read for the third time, having been read for a second time on December 11, 2017.

Carried.

Mr. Kruck

By-Law 14/2017

3rd Reading

That By-Law 14/2017 being a by-law to authorize payment of indemnities and mileage to Trustees and repealing By-Law 4/2014 passed on September 22, 2014 (as amended by By-Law 2/2015 on April 13, 2016, By-Law 1/2016 on March 7, 2016, By-Law 10/2017 on September 11, 2017) be now read for the third time, having been read for a second time on December 11, 2017.

Carried

Mr. Murray

By-Law 1/2018

2nd Reading:

That By-law 1/2018 being a borrowing by-law in the amount of \$781,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for several construction projects in the Division be now read for the second time, having been first read on December 11, 2017.

Carried.

3rd Reading

That the rules be suspended and By-Law 1/2018 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice**5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) Education and Community Relations Committee Meeting – 1:00 p.m., Monday, January 15, 2018, Boardroom.
- b) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, January 16, 2018, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, January 22, 2018, Boardroom.
- d) Upcoming Budget Dates:
 - Regular Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Monday, February 12, 2018, Boardroom.
 - Public Budget Consultation Forum – 7:00 p.m., Thursday, February 15, 2018, Green Acres School Gymnasium.
 - Budget Deliberations – 10:00 a.m. (Public), Tuesday, February 20, 2018, Boardroom.
 - Regular Board Meeting – Public Presentations re: Proposed 2018-2019 Budget – 7:00 p.m., Monday, February 26, 2018, Boardroom.
 - Regular Board Meeting - Final Budget Approval – 7:00 p.m., Monday, March 12, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Mr. Sumner

That the Board do now adjourn. (9:13 p.m.)

Carried.

Chairperson

Secretary-Treasurer